

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
Vidyut Soudha, Vijayawada - 520004

Memo. No. CGM (Adm, IS&ERP)/ GM(HR-Adm)/EE(A)/Dy.EE(A-I)/D. No.04/2024, Dt:08.07.2024

Sub: APGENCO- Estt- ES - Submission of Annual Property Returns for the Calendar Year Ending with 2022 & 2023 - Regarding.

- Ref: 1. G.O.O. No. 158/ CGM (Adm, IS&ERP)/ 2022, Dt: 28.10.2022
2. Memo No. CGM (Adm, IS&ERP)/ GM (HR-Adm)/ AS (Adm)/ Dy.EE(Adm-I)/ D.No. 03/2024, Dated: 29.01.2024
3. Memo No. CGM (Adm, IS&ERP)/ GM (HR-Adm)/ AS (Adm)/ Dy.EE(Adm-I)/ D.No. 04/2024, Dated: 08.05.2024

In the reference 3rd cited, all the Chief Engineers/ Chief General Managers/ Functional Heads of the Generating Stations were requested to arrange to issue necessary instructions to all the concerned to submit their Annual Property Returns (Movable/ Immovable/ Foreign Currency or Goods, Acquired/ Disposed/ NIL) for the calendar year ending with 2022 & 2023 through e-office on or before 30.06.2024 without fail.

2. The undersigned has observed that most of the employees have not yet submitted their Annual Property Returns for the Year ending 2022 & 2023.
3. The employees shall submit their property returns with proper documents Viz., sale deed of immovable properties, invoices of movable properties, source of income i.e., bank statements prior to three months, loan sanction documents etc., without fail. It is further brought to the notice of all the concerned that non-submission of Annual Property Returns is misconduct and attracts disciplinary action under regulations 5(7) of APSEB Employees Revised Conduct Regulations as adopted by APGENCO.
4. Therefore, all the Chief Engineers/ Chief General Managers/ Functional Heads of the Generating Stations are once again requested to arrange to issue necessary instructions to all the concerned to submit their Annual Property Returns (Movable/ Immovable/ Foreign Currency or Goods, Acquired/ Disposed/ NIL) for the Calendar Years ending with 2022 & 2023 through e-office immediately, with necessary supporting documents.

P. NAVEEN GOWTHAM
Chief General Manager (Adm, IS&ERP)

To
All the Chief Engineer's/ Chief General Manager's/JS (Per)/ APGENCO
The Station Heads of Generating Stations/ APGENCO
The SE(Adm)/Dr.NTTPS//RTPP
The GM(HR)/SDSTPS//Dr.NTTPS TI
The AS/LSHES//SRBHES
All Peshi's/ APGENCO/ Vidyut Soudha

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Deputy Executive Engineer (Adm-I)