

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
Vidyut Soudha, Vijayawada - 520004 (Andhra Pradesh)

Memo. No. CGM (Adm, IS&ERP)/ GM(HR-Adm)/ AS(A)/ Dy.EE(A-I)/ D. No.04/2024, Dt:08.05.2024

Sub: APGENCO- Estt - ES - Submission of Annual Property Returns for the Calendar Year Ending 2022 & 2023 - Regarding.

Ref: 1. G.O.O. No. 158/ CGM (Adm, IS&ERP)/ 2022, Dt: 28.10.2022
2. Memo No. CGM (Adm, IS&ERP)/ GM (HR-Adm)/ AS (Adm)/ Dy.EE(Adm-I)/ D.No. 03/2024, Dated: 29.01.2024

In the reference 1st cited, all the Station Heads and Functional Heads of APGENCO were directed to cause necessary instructions to the concerned to submit their Annual Property Returns (Calendar Year) through e-office. Further, vide reference 2nd cited, all the CEs/ CGMs & In charge of Generating Stations were requested to intimate about the submission of Annual Property Returns (Movable/ Immovable/Foreign Currency or Goods, Acquired/ Disposed/NIL) to every employee and forward their property returns (Acquired/ Disposed/ NIL) to the Head Quarters through e-office only.

2. It is observed that most of the employees are yet to submit their Annual Property Returns for the Year 2022 & 2023. The details are as under

ABSTRACT			
Sl.No.	Name of the Plant	Not Submitted	
		2022	2023
1	Vidyut Soudha	122	123
2	APPDCL	22	19
3	Dr.NTTPS	429	503
4	Dr.NTTPS TI	16	15
5	Dr.NTTPS Construction	87	89
6	RTPP	215	216
7	SDSTPS	184	190
8	LSHES	49	50
9	USHES	28	30
10	MHES	21	22
11	SRBHES	36	48
12	NSRCPH	17	17
13	NSTPD	20	21
14	SOLAR	6	6
15	POLAVARAM	18	18
16	PABR	5	5
17	TBHES	9	9
	TOTAL	1284	1381

Contd..2

3. It is further brought to the notice of all the concerned that non-submission of Annual Property Returns is misconduct and attracts disciplinary action under regulations 5(7) of APSEB Employees Revised Conduct Regulations as adopted by APGENCO.

4. In this connection, all the Chief Engineers/ Chief General Managers/ Functional Heads of the Generating Stations are requested to arrange to issue necessary instructions to all the concerned to submit their Annual Property Returns (Movable/ Immovable/ Foreign Currency or Goods, Acquired/ Disposed/ NIL) for the Calendar Years ending 2022 & 2023 through e-office on or before 30.06.2024 without fail. The SE (Adm)/ GM(HR)/ AS of concerned stations will be nodal officer for ensuring the property returns are submitted and shall submit weekly status report to the undersigned.

P. NAVEEN GOWTHAM
Chief General Manager (Adm, IS&ERP)

To
All the Chief Engineer's/ Chief General Manager's/ APGENCO
The Station Heads of Generating Stations
The SE(Adm)/Dr.NTTTPS//RTPP
The GM(HR) /SDSTPS//Dr.NTTTPS TI
AS/LSHES//SRBHES

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Deputy Executive Engineer (Adm-I)