

**ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED**  
**VIDYUT SOUDHA :: VIJAYAWADA**

**Memo.No.JS(Per)/DS(Estt.)/AS(P-NT&R)/PO(P-NT&R)/82/2020, Date: 31.10.2023.**

Sub: APGENCO – Regulations – Pensions – Capture of Bio Metric Data for Digital Life Certificates – Instructions - Reg.

Ref: 1. B.P.Ms.No.271, dt.09.04.1981.  
2. Memo.No.JS(P)/DS(E)/AS(P-NT)/PO(Reg.)/09/2009, dt.30.01.2009.  
3. Memo.No.CGM(Adm.,IS&ERP)/DS(E)/AS(R)/PO(PNT&R)/82/2020, dt.13.09.2021.

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In memo. 3<sup>rd</sup> cited instructions were issued to accept the annual life certificates from the Pensioners/Family Pensioners through Jeevan Pramaan Portal made available in the APGENCO Website, along with the existing procedures of submitting the Annual Life Certificates.

2. APGENCO is proposed to facilitate submission of Digital Life Certificates from the year 2024 onwards in addition to the existing procedures.

3. Therefore, all the Pension Disbursing Officers are directed to capture Bio-metric Data i.e. Thumb impressions and Iris scan of the Pensioners/Family pensioners of their respective offices as and when the pensioners approaches them personally for submission of Life Certificates during the period 01.11.2023 to 31.12.2023.

4. The General Manager (ERP & IT) is directed to make necessary arrangements required for the process of digital Life Certificates in coordination with Pension Disbursing Officers.

**V. USHA**  
**JOINT SECRETARY(Per)**

To  
All Drawing and Disbursing Officers.  
The General Manager (ERP & IT)/APGENCO

Copy to the :  
Dy.EE to Managing Director/APGENCO  
AO to Director (Finance & Commercial)/APGENCO  
PO to Director (HR&IR)/APGENCO  
PA to Joint Secretary (Per)/APGENCO  
Pay Officer//Accounts Officer (CPR)/APGENCO.  
Stock File

//FORWARDED :: BY ORDER//

  
PERSONNEL OFFICER