

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA::VIJAYAWADA

Memo No.Dir(HR&IR)/JS(Per)/DS(Estt)/AS(Reg&PNT)/PO(PNT&Reg)/90/23, Dt: 21.03.2023

Sub: Estt. - APGENCO –Regulation's– Uniform Timings to all Generating Stations and Corporate Office - Orders Issued.

It is observed that different timings are being followed at Generating Stations and also for different functions like Maintenance, Office, Accounts and Hospital Staff within the Unit. This is adversely affecting the functioning of the organisation.

2. After thorough deliberations with all the concerned and in order to ensure improved performance, multi-functional efficiency and for effective communication, the following timings are hereby notified in respect of all categories of Employees:

Sl. no	Description	Thermal Power Plants	Hydel, Solar & Gas Power Plants	Training Institute	Corporate Office
1.	General (Maintenance Office, Accounts, Hospital, etc.)	09.00 AM to 05.30 PM (with lunch break from 01.00 PM to 02.00 PM)	09.00 AM to 05.30 PM (with lunch break from 01.00 PM to 02.00 PM)	09.00 AM to 05.30 PM (with lunch break from 01.00 PM to 02.00 PM)	10.00 AM to 05.30 PM (with lunch break from 01.00 PM to 01.30 PM)
2.	1 st shift	06.00 AM - 01.00 PM	06.30 AM - 01.00 PM	-NA-	-NA-
3.	2 nd Shift	01.00 PM - 08.30 PM	01.00 PM - 08.30 PM		
4.	3 rd Shift	08.30 PM - 06.00 AM	08.30 PM - 06.30 AM		

3. The grace period of 15 minutes as existing at the beginning of the notified timings will continue.

4. This shall come in to force w.e.f 1st April 2023.

B. SREEDHAR, IAS
MANAGING DIRECTOR

To
All the Station Heads/Functional Heads
The General Manager(ERP&IT) - for necessary action.

Copy to:

All Unions/Associations.
The Dy.EE Technical to Managing Director/APGENCO.
The Dy.EE Technical to Director(Thermal)/APGENCO.
The A.O to Director (Finance & Commercial)/APGENCO.
The Dy.EE Technical to Director(Hydel)/APGENCO.
The Dy.EE Technical to Director (Coal & Logistics)/APGENCO.
The P.O to Director(HR&IR)/APGENCO
The DS(Estt)/GM(HR&Adm)
The EE/MPS/APGENCO/VS.
Notice Boards
Stock file.

// FORWARDED :: BY ORDER //

J. Nalini
Assistant Secretary