

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA :: VIJAYAWADA - 520004.

Memo.No.CGM(Adm,IS&ERP)/DS(Estt)/DGM(Estt)/PO-C/84/2021,Dt:-27.04.2022.

Sub: Estt. - APGENCO - Opening of Service Register of the incumbents
(Newly Joined) - Certain instructions - Reg.

Instances have come to the notice of the management that, in certain Generating Stations, Service Registers of the incumbents who were recently appointed in APGENCO under compassionate grounds were not opened within the prescribed limit without any reason which is violation of the regulations. This is causing difficulties in daily entries of the establishment matters/compassionate cases, settlement of benefits etc. As per the existing rules/procedure in vogue, the concerned Service Registers of the incumbents have to be opened within a period of one month scrupulously.

2. Therefore, all the Station Heads / Functional Heads at HQ are instructed to direct the concerned authorities to open Service Registers of the incumbents who are appointed under compassionate grounds or direct recruitment within one month from the date of joining of the candidates without any delay as per the rules in vogue duly filling surname, community etc. Non compliance of the above orders will be viewed seriously and action shall be taken against the concerned officers who are authorized to open the Service Registers.

BODDU SREEDHAR
Chief General Manager(Adm, IS&ERP)

To
All the Heads of the Generating Stations/Functional Heads, VS

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PERSONNEL OFFICER