

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA :: VIJAYAWADA – 520 004

Memo No.CGM(Adm.,IS & ERP)/DS(Adm)/EE(Adm)/Dy.EE/Adm-II/PO(Adm-II)/101/2022,dtd.29-03-2022

Sub.: APGENCO – Implementation of Automatic Advancement Scheme in respect of workmen and other than workmen – Certain working instructions – Issued.

Ref. 1. G.O.O.No.255/JS(Per)/2011, dated 13.09.2011
2. A.G.Audit observation #3(OBS-210354), Dated 24.01.2022

The scheme of Automatic Advancement for all the employees of APGENCO are being followed as per the directions issued in the reference 1st cited. At present the sanctions to the respective scale are being issued to eligible employees on receipt of representations through proper channel by the employees.

2 During recent review of the records at Corporate Office by the A.G.Audit team, it was remarked that the Administration wing shall take suo-moto action in implementing the Automatic Advancement Scheme to eligible employees without seeking for the representation by the individuals to avoid missing out an employee due to lack of awareness and also to avoid delay in extending the benefits under the scheme.

3 After careful examination, the Service Register Maintaining authorities are hereby directed to arrange to send the details of eligible employees in full shape to the respective Sanctioning Authority, without seeking the individual representation, for further examination on the subject matter by the Sanctioning Authority.

B.SREEDHAR
Chief General Manager (Adm, IS &ERP)

To
The All Functional Heads / Station Heads

Copy to the:

Pay Officer/APGENCO/VS/VJA
Senior Accounts Officer/O&M/Dr.NTTTPS/RTTP/SDSTPS/LSHES/Polavaram
Accounts Officer/O&M/SRBHES/USHES//TBHES
P.O. to Director (HR & IR) /V.S/VJA
Dy.EE to Director (Hydel)||Dy.EE to Director(Thermal) /V.S/VJA
A.O.to Director (Finance & Commercial) /V.S/VJA
P.A. to Chief General Manager (Adm., IS & ERP)/ V.S/VJA
Deputy Secretary(Adm.,)|| Deputy Secretary(Estt.)/V.S/VJA
Stock file .

// FORWARDED :: BY ORDER //

N. V. S. R. S. R.
PERSONNEL OFFICER