

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA :: VIJAYAWADA

Memo No. CGM (Adm, IS & ERP)/DS(E)/DGM(E)/PO. A/A2/800/2021, Date.06.10.2021

Sub: Estt. – APGENCO – Accounts Service – Deputation of officers for the certain posts to APMDC Limited - Calling willingness of the eligible candidates – Reg.

Ref: APMDC Circular for employment on deputation vide Lr. APMDC/ HRD/ Advt. No/1157, dtd. 17.09.2021.

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A Circular for employment on deputation vide Lr. APMDC/HRD/Advt.No/1157, dtd. 17.09.2021 of Andhra Pradesh Mineral Development Corporation Limited (GoAP Undertaking) for certain posts on deputation basis for a period of 5 years was received in the reference cited are enclosed herewith.

2. Therefore, all the FA&CCA's, Chief Engineers of Vidyut Soudha/APGENCO as well as at Power Generating Stations are hereby informed to go through the notification issued by APMDC Limited, circulate to the Accounts staff under their control and solicit willingness from the eligible candidates as per criteria mentioned in the APMDC/HRD/Advt.No/1157, dtd. 17.09.2021. Upon receipt of the interested and eligible candidate's willingness, their names, and undertaking as a part of application, should be sent to the Chief General Manager (Adm, IS & ERP) office immediately, i.e., on or before 3 days from today to this office since the applications has to reach APMDC Limited before 15:00 on 11.10.2021.

Notification details are available in website: www.apgenco.gov.in

Encl: As above

**B. SREEDHAR,
MANAGING DIRECTOR.**

To

The FA&CCA (Res & Accounts//Audit & Trust)/VS/VJA
All the Chief Engineers /Functional Heads at Head Quarters/VS/VJA
All the Chief Engineers of Power Generating Stations/APGENCO

Copy to the:

Dy.EE(T) to the Managing Director
AO to the Director (Fin & Comml.)
Dy.EE(T) to the Director(HR&IR)
PA to the Chief General Manager (Adm, IS & ERP)
Stock file.

//Forwarded :: By Order//


Personnel Officer



The Andhra Pradesh Mineral Development Corporation Limited

(A State Government of A.P. Undertaking)

Door No. 294/ID, 100 Feet Tadigadapa to Enikepadu Road, Kanur, Vijayawada - 521 137.
Andhra Pradesh. Tel : 0866 - 2429999, Fax : 0866 - 2429977.
E-Mail : info@apmdc.ap.gov.in : Website : www.apmdc.ap.gov.in

APMDC/HRD/ Advt.No /1157

Dated 17.09.2021

CIRCULAR FOR EMPLOYMENT ON DEPUTATION

I. COMPANY PROFILE

The Andhra Pradesh Mineral Development Corporation Ltd., was incorporated on 24th Feb., 1961 as a wholly owned undertaking of the Government of Andhra Pradesh for the development of mineral resources and promotion of mineral based industries in Andhra Pradesh including exploration, exploitation, conservation, processing, beneficiation and conversion in to value added products. APMDC is engaged in mining of Barytes, Granite, Silica Sand, Ball Clay and several other minerals through various operating models.

It is foraying in to Heavy Mineral Beach Sands, Iron Ore. The Corporation is allotted with three coal blocks one each in the states of Madhya Pradesh, Chhattisgarh and Jharkhand. The Corporation is selected bidder for a coking coal mine in the State of Jharkhand. The Head Office is located in Vijayawada, AP. To work in Head Office departments of Procurement & Contracts, Finance & Accounts, Internal Audit, Projects, Sales & Marketing and IT the Corporation is looking for energetic professionals having good experience in management and administration in the subjects concerned. All posts will be reporting to the Vice Chairman & Managing Director. Reporting structure may be changed at the discretion of VC&MD. Pay and allowances will be as per rules and procedures of deputation.

I. The Corporation Proposes to Recruitment the following positions on Deputation Basis. The Andhra Pradesh Mineral Development Corporation Ltd. proposes to operate posts listed below through deputation of officers from

22
01 OCT 2021

for me

mmg

960 DGD/BH
01/10/2021 Pl. Circulate
01/10/2021 DSI/BH

1176
01/10/2021

Bo-A

44/10/21
01/10/21

A
01/10/21

Departments / Corporations of Government of Andhra Pradesh, PSUs
Government of India and Singareni Collieries.

Sl. No.	Name of the Post	No.of Posts	Mode of Recruitment	Age Limit
1	General Manager (Finance & Accounts) at Head Office, Vijayawada	1	Deputation basis	50 years
2	Deputy General Manager (Finance & Accounts) at Head Office (1 Post) and Suliyari Coal Mine Project(1 Post)	2	Deputation basis	50 years
3	Manager (Finance & Accounts)	1	Deputation basis	45 years
	Total	4		

Note: Age relaxation shall be considered in deserving cases

II. QUALIFICATION, EXPERIENCE, JOB DESCRIPTION AND RESPONSIBILITIES

1. Post: Head / GM (Finance & Accounts department) -01:

Responsibilities: Management and administration of all functions of the department, Accounts payables and receivables, funds management, Annual Accounts, statutory reporting, driving the Company's financial planning, performing risk management by analysing the Organization's liabilities and investments, deciding on investment strategies by considering cash and liquidity risks, control and evaluate the Organization's fundraising plans and capital structure, ensure cash flow is appropriate for the organization's operations, supervise all finance controls, treasury, prepare current and forecasting reports, set up and oversee the companies IT and ERP systems, ensure compliance with the law and companies policies, manage financial controls and financial analytics. Shall carryout Financial Systems and Process Audit, Compliances, Taxation etc.

Qualification: Degree in any branch from a recognized university with CA / ICWA / CFA. Should be working in a capacity not less than DGM in State Government or equivalent rank.

2. Post: Dy. General Manager(Finance & Accounts)- 02 (One Post – Head Office) and (One Post – Suliyari Coal Project):

Responsibilities: Dealing with payments and receipts. Dealing with all Audits such as monitoring, finalisation of Accounts, well versed with all accounting standards, auditing standards and provision of the Company Law 2013. Expert knowledge in dealing with Direct Taxes and Indirect Taxes. Experience in finalisation of accounts in ERP system. Timely submission of MIS and filing the returns and dealing with financial matters etc.

Qualification: Degree in any branch from a recognized university with CA / ICWA / CFA. Should be working in a capacity not less than Manager in State Government or equivalent rank.

3. Post: Manager (Finance & Accounts):

Responsibilities: Dealing with finalization of Accounts, Payments, receivables, Trail balance, Ledger, Annual accounts, working knowledge on direct and indirect tax matters, BRS and compilation of accounts with working knowledge in the tax matters.

Qualification: Degree in any branch from a recognized university with CA / ICWA / CFA. Should be working in a capacity not less than Dy. Manager in State Government or equivalent rank.

III. DURATION OF APPOINTMENT

The appointment shall be for a period of **five years** from the date of joining or upto the date of superannuation or until further orders, whichever is earlier. However, the period of deputation can be reduced or extended on mutual

negotiations with the offering organizations.

IV. SUBMISSION OF APPLICATIONS

The applicants should submit their applications through proper channel through their respective HODs, CMDs / MDs.

V. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

VI. Last time/date of receipt of complete application duly forwarded to the Corporation is by 15.00 hours ON 11.10.2021. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Corporation reserves the right to shortlist applicants for interview.

VII. ALL CORRESPONDENCE WITH THE ANDHRA PRADESH MINERAL DEVELOPMENT CORPORATION LIMITED SHOULD BE ADDRESSED TO THE VICE-CHAIRMAN & MANAGING DIRECTOR ONLY.


(V.G.VENKATA REDDY)
13/10/21

VICE-CHAIRMAN & MANAGING DIRECTOR

To

The Managing Director / HRD Head, A.P Genco - Axis Bank ATM, Eluru Road Near, Gunadala, Vijayawada, Andhra Pradesh-520004.

Copy to:

1. The VC&MD Peshi
2. Recruitment on Deputation basis file
3. T'file

THE HINDU

The Andhra Pradesh Mineral Development Corporation Limited
 Door No. 294/1D, 100 feet Road (Tadigadapa to Enikepadu Road),
 Kanuru, Vijayawada-521137, Andhra Pradesh, India. Tel: +91-866-2429999
 Fax: +91-866-2429977 Email: apmchdrecruitments@gmail.com

NOTIFICATION FOR EMPLOYMENT ON DEPUTATION

APMDC invites applications in prescribed pro-forma from eligible Officers for the following positions with required qualifications on deputation basis for a minimum period of five years which can be extendable further based on the requirements of the Corporation.

Sl.No.	Name of the Post	No. of Posts	Place of posting
01	General Manager (Finance & Accounts)	01	Head Office, Vijayawada.
02	Deputy General Manager (Finance & Accounts)	02	Head Office, Vijayawada-01, Suliyari Coal Mine, Madhya Pradesh-01.
03	Manager (Finance & Accounts)	01	Barytes Project, Mangampet, Kadapa.

The detailed description of each post along with the prescribed format of application can be downloaded from our website www.apmhc.ap.gov.in/. The Corporation has right to modify the conditions or cancel the advertisement without assigning any reason and further notice. The last date for submission of applications by Registered Post shall be on or before 11.10.2021 by 3.00 PM.
 Place : Vijayawada Sd/- Vice Chairman and Managing Director
 Date : 20-09-2021 The A.P. Mineral Development Corporation Limited

The Andhra Pradesh Mineral Development Corporation Limited
 Door No. 294/1D, 100 Feet Road, (Tadigadapa to Enikepadu Road),
 Kanuru, Vijayawada - 521137, Andhra Pradesh, India
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 Place: Vijayawada Sd/- Vice Chairman and Managing Director
 Date: 20.09.2021 The A.P. Mineral Development Corporation Limited