

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA :: VIJAYAWADA

Circular Memo No. CGM (Adm, IS & ERP)/DS(E)/DGM(E)/PO. A/A2/800/2021, Date.16.09.2021

Sub: Estt. – APGENCO – Accounts Service – Deputation to the post of Addl. General Manager (Finance & Accounts) to APMDC Limited - Calling willingness of the eligible candidates – Reg.

Ref: Lr. No. APMDC/HRD/Deputation/2021/147, Dtd.01.05.2021 along with Circular for employment on deputation dtd. 05.03.2021.

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A copy of the Lr. No. APMDC/HRD/Deputation/2021/147, Dtd.01.05.2021 along with Circular for employment on deputation dtd. 05.03.2021 of Andhra Pradesh Mineral Development Corporation Limited (GoAP Under taking) for the post of Addl. General Manager (Finance & Accounts) on deputation basis for a period of 3 years received in the reference cited are enclosed herewith.

2. Therefore, all the FA&CCA's, Chief Engineers of Vidyut Soudha/APGENCO as well as at Power Generating Stations are hereby informed to go through the notification issued by APMDC Limited and circulate to the Accounts staff under their control and solicit willingness from the eligible candidates as per criteria mentioned in the APMDC, Circular APMDC/HRD/OR/Advt.No. 02/2021/2691, dtd. 05.03.2021. Upon receipt of the interested and eligible candidate's willingness, their names, along with their requests, should be sent to the Chief General Manager (Adm, IS & ERP) office immediately, i.e., on or before 10 days from the date of this Memo, for further action.

Encl: As above

B. SREEDHAR,
MANAGING DIRECTOR

To

The FA&CCA (Res & Accounts//Audit & Trust)/VS/VJA

All the Chief Engineers/Functional Heads at Head Quarters/VS/VJA

All the Chief Engineers of Power Generating Stations/APGENCO

Copy to the:

Dy.EE(T) to the Managing Director

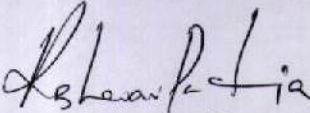
AO to the Director (Fin & Comml.)

Dy.EE(T) to the Director(HR&IR)

PA to the Chief General Manager (Adm, IS & ERP)

Stock file.

//Forwarded :: By Order//


Personnel Officer

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The Andhra Pradesh Mineral Development Corporation Limited
(A State Government of A.P. Undertaking)

Door No. 294/1D, 100 Feet Tadigadapa to Enikepadu Road, Kanur, Vijayawada - 521 137.

Andhra Pradesh. Tel : 0866 - 2429999, Fax : 0866 - 2429977.

E-Mail : info@apmdc.ap.gov.in : Website : www.apmdc.ap.gov.in

APMDC/HRD/Deputation/2021/47-

Date: 05.05.2021

To
The Managing Director,
M/s APGENCO, VidyutSoudha,
Eluru Road, Gunadala, Vijayawada,
Andhra Pradesh 520004

Sir,

Sub: APMDC - HRD - Request to spare one Officer in the position of Addl. General Manager (F&A) on deputation to APMDC - Reg.

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APMDC Limited is a Public Sector Corporation of State Govt. of Andhra Pradesh, primarily engaged in the business of exploring minerals and developing mining infrastructure in the state. APMDC is playing a pro-active role in the exploitation of valuable mineral resources and in the development of mining infrastructure and mineral based industries in the state of Andhra Pradesh and expanding its mining activities in the field of Coal, Bauxite, Beach Sands, Silica Sand, Galaxy Granite etc.

The employees of APMDC play a crucial role in helping the Corporation achieve its growth targets and are banked upon to demonstrate high levels of engagement and operational efficiency.

In view of the expansion of its activities and taking up of the new Projects, there is a need to strengthen the Finance Department. It is proposed assign one Officer in the cadre of Addl. General Manager (F&A) on deputation to APMDC Ltd.

In this connection, APMDC Ltd., is seeking to depute one Officer from M/s APGENCO as per the existing terms and conditions of deputation for a period of 3 years as M/s APGENCO is well established Government Corporation and having proficient manpower to assign a suitable Officer in the above said position.

Therefore, we request you to depute one Officer on deputation at an early date.

Thanking You,

Yours faithfully,

(V.G. VENKATA REDDY)

Vice-Chairman & Managing Director (F&A)

Copy To:

1. Principal Secretary (Mines) and Chairman, APMDC for favour of information.
2. The VC & MD Peshu
3. O/c
4. T'File



The Andhra Pradesh Mineral Development Corporation Limited

(A State Government of A.P. Undertaking)

Door No. 294/1D, 100ft Tadigadapa to Enikepadu Road, Vijayawada - 521 137

Andhra Pradesh. Tel: 0866 - 2429999 Fax: 0866 - 2429977

E-Mail : info@apmdc.ap.gov.in : Website: www.apmdc.ap.gov.in

APMDC/HRD/OR/ Advt.No.02/2021/2691 Dated 05.03.2021

CIRCULAR FOR EMPLOYMENT ON DEPUTATION

I. COMPANY PROFILE

The Andhra Pradesh Mineral Development Corporation Ltd., was incorporated on 24th Feb., 1961 as a wholly owned undertaking of the Government of Andhra Pradesh for the development of mineral resources and promotion of mineral based industries in Andhra Pradesh including exploration, exploitation, conservation, processing, beneficiation and conversion in to value added products. APMDC is engaged in mining of Barytes, Granite, Silica Sand, Ball Clay and several other minerals through various operating models.

It is foraying in to Heavy Mineral Beach Sands, Iron Ore. The Corporation is allotted with three coal blocks one each in the states of Madhya Pradesh, Chhattisgarh and Jharkhand. The Corporation is selected bidder for a coking coal mine in the State of Jharkhand. The Head Office is located in Vijayawada, AP. To work in Head Office departments of Procurement & Contracts, Finance & Accounts, Internal Audit, Projects, Sales & Marketing and IT the Corporation is looking for energetic professionals having good experience in management and administration in the subjects concerned. All posts will be reporting to the Vice Chairman & Managing Director. Reporting structure may be changed at the discretion of VC&MD. Pay and allowances will be as per rules and procedures of deputation.

I. The Corporation Proposes to Recruitment the following positions on Deputation Basis. The Andhra Pradesh Mineral Development Corporation Ltd., proposes to operate posts listed below through deputation of officers from Departments / Corporations of Government of Andhra Pradesh, PSUs Government of India and Singareni Collieries.

Sl. No.	Name of the Post	No. of Posts	Mode of Recruitment	Age Limit
1	General Manager (Procurement & Contracts)	1	Deputation basis	50 years
2	General Manager (Corporate Planning & Projects)	1	Deputation basis	50 years
3	General Manager (Finance & Accounts)	1	Deputation basis	50 years
4	Deputy General Manager (Coal Sales)	1	Deputation basis	50 years
5	Deputy General Manager (IT)	1	Deputation basis	50 years
6	Deputy General Manager (Vigilance and Internal Audit)	1	Deputation basis	50 years

Note: Age relaxation shall be considered in deserving cases

II. QUALIFICATION, EXPERIENCE, JOB DESCRIPTION AND RESPONSIBILITIES

1. Post: Head / GM (Procurement & Contracts):

Responsibilities: Management and administration of all functions of the department. Procurement all capital and revenue stores, items and consumables. Developing supplier base. Contracts from preparing NIT to award and post award administration include invoice administration and working with accounts payable departments. Liaison with work sites for smooth administration of contracts and dispute resolution.

Qualification: Degree in any branch with relevant experience preferably with certification in contracts management / MBA. Should be working in a capacity not less than DGM / Dy. Secretary in State Government or equivalent rank.

2. Post: Head / GM (Corporate Planning and Projects department):

Responsibilities: Management and administration of all functions of the department, monitoring and control of all Projects to ensure timelines and cost control, budgeting and cost optimization, quality control of projects construction, ensuring seamless transition to operation.

Qualification: Degree in Mining Engineering from a recognized university.

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Should be working in a capacity not less than DGM / Dy. Secretary in State Government or equivalent rank.

3. Post: Head / GM (Finance & Accounts department):

Responsibilities: Management and administration of all functions of the department, Accounts payables and receivables, funds management, Annual Accounts, statutory reporting etc.

Qualification: Degree in any branch from a recognized university with CA / ICWA / CFA. Should be working in a capacity not less than DGM / Dy. Secretary in State Government or equivalent rank.

4. Post: Head / DGM (Coal Sales):

Responsibilities: Management and administration of all functions of the department. Sales and Marketing of minerals and products produced by APMD. Developing markets and improving sales, market price discovery, liaison and relations with customers including MSMEs and industries department in the state concerned.

Qualification: Degree in any branch with relevant experience with preferably MBA. Should be working in a capacity not less than Manager / Asst. Secretary in State Government or equivalent rank.

5. Post: Head / DGM (IT Department):

Responsibilities: Management and administration of all functions of the department. Responsible for IT Operation Management, IT Sourcing & Service delivery, all IT applications related to compliance management, vendor and customer management, attendance and salaries, application & infrastructure management, budgeting and cost optimization, cyber security & IT applications in entire value chain.

Qualification: Degree in any branch (preferably Computer Science / IT or MCA with relevant experience) compulsory. MBAs will be preferred. Should be working in a capacity not less than Manager / Asst. Secretary in State Government or equivalent rank.

6. Post: Head / DGM (Vigilance and Internal Audit department)

Responsibilities: Management and administration of all functions of the

department, Pre and Post Audit, system and processes audit, investment audit, Board matters of Audit committee, Vigilance.

Qualification: Degree in any branch from a recognized university with CA / ICWA / CFA / MBA (Finance). Should be working in a capacity not less than Manager / Asst. Secretary in State Government or equivalent rank.

III. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or up to the date of superannuation or until further orders, whichever is earlier. However, the period of deputation can be reduced or extended on mutual negotiations with the offering organizations.

IV. SUBMISSION OF APPLICATIONS

The applicants should submit their applications through proper channel through their respective HODs, CMDs / MDs.

V. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

VI. Last time/date of receipt of complete application duly forwarded to PESB is by 15.00 hours ON 05-04-2023. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Corporation reserves the right to shortlist applicants for interview.

VII. ALL CORRESPONDENCE WITH THE ANDHRA PRADESH MINERAL DEVELOPMENT CORPORATION LIMITED SHOULD BE ADDRESSED TO THE VICE-CHAIRMAN & MANAGING DIRECTOR ONLY.

(V.G.VENKATA REDDY)

Vice-Chairman & Managing Director

TO

M/s A.P Genco - Vidyut Soudha, Gunadala, Vijayawada, Andhra Pradesh-520004

Copy

1. Recruitment on Deputation basis file
2. T'file