

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA :: VIJAYAWADA

Circular Memo.No.CGM(Adm,IS&ERP)/DS(E)/AS(R)/71/2021 Dt. 12.05.2021.

Sub:- APGENCO - Regulations - COVID-19 virus pandemic and implementation of instructions issued strictly - Furnishing of particulars of Regular employees/out sourcing employees details - Requested - Reg.

Ref:- 1. Memo.No.CGM(Adm,IS&ERP)/DS(E)/AS(R)/PO(PNT&R)/14/2020, dt.28.04.2021.
2. Lr.No.CGM(Adm,IS&ERP)/DS(E)/AS(R)/PO(PNT&R)/77/2021, dt. 05.05.2021.

In the reference 1st cited, certain instructions were issued to all the functional heads/station heads of APGENCO to follow the orders/circulars issued from time to time to contain the COVID-19 pandemic and also instructed to cause the necessary instructions to the concerned controlling officers to adhere the instructions issued to continue the committee constituted in memo. Dt: 31.07.2020 and report compliance to the Head quarters by 1.00 PM to the mail without fail.

2. In the reference 2nd cited, the respective district collectors have been addressed to cause necessary instructions to ensure 100% vaccination of all power sector employees on priority basis duly instructing the Station Heads to coordinate with the District authorities in the matter.

3. All the Functional Heads and Station Heads of all Generating Stations are once again requested to adhere the instructions issued by Head Quarters strictly in view of rapid raise of COVID cases and send compliance report. It is also requested to furnish details of the employees Viz., Name, Designation, employee ID, date of effective COVID positive and date of recovery (attending to the normal duties), date of death (if any) for furnishing a detail report to the management. The same may be furnished on daily basis to this office by 10.30 AM positively.

M.V.V. SATYANARAYANA
Chief General Manager (Adm,IS&ERP)&
Director (HR & IR) FAC

To

The Functional Heads in Corporate Office/VS/VJA
All. Station Heads in APGENCO.

Copy to the:

Dy.EE (T) to Managing Director/VS/VJA
Dy.EE (T) to all Directors
SAO to Director (Finance & Commercial)/ VS/VJA
Dy.EE(T) to CGM(Adm,IS&ERP)/VS/VJA
PA to Chief of Vigilance & Security Officer/VS/VJA
Stock file.

// FORWARDED :: BY ORDER //

T. valium
ASSISTANT SECRETARY

