

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUT SOUDHA : : HYDERABAD

Memo.No.JS(Per)/DS(Estt)/AS(Estt)/PO-A/161 /2015-2, dt: 27.04.2017.

Sub: Accommodation-Providing free shared accommodation at Vijayawada for a period of Three months to the employees - Certain particulars -Called for-Reg

Ref: 1. Memo.No.JS(Per)/DS(E)/AS(E)/PO-A/161/2015, dtd:21.03.2017.
2. Memo.No.JS(Per)/DS(E)/AS(E)/PO-A/161/2015, dtd:27.04.2017.

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In the reference 2nd cited schedule for relocation of APGENCO Head Quarters office to Vijayawada has been issued. In view of the relocation of the employees to the new Head Quarters at Vijayawada, the issue of providing transit residential accommodation has been examined for convenience of the employees.

2. After careful consideration, it has been decided to provide free shared accommodation at Vijayawada for a period not exceeding three months (June, 2017 to August, 2017) to Men & Women Employees separately. Therefore the employees who needs free shared accommodation at Vijayawada are requested to provide the following information;

1. Name of the employee
2. Employee ID
3. Designation
4. Scale of Pay
5. Marital Status
6. Office where working
7. Mobile Number of the Employee
8. Name & Mobile number of the Controlling Officer

3. The Employees may know the following;

- A. Accommodation will be on sharing basis and the Women employee should be willing to share the room with any other women employee. The other inmates of room/apartment may belong to other caste, religion or other region.
- B. Accommodation will be on sharing basis and the Men employee should be willing to share the room with any other Men employee. The other inmates of room/apartment may belong to other caste, religion or other region.
- C. It may not be possible to consider any special request. No guest or visitor will be allowed in the premises.
- D. The APGENCO will try to provide basic minimum furniture. In case of delay/non-supply the employee can not make any demand.

Contd...

- E. The Employees are prevented from cooking inside the room, Geyser, electric appliances, air cooler, air conditioner, electric kettle and electric heater and stove will not be allowed. Employees if found using the appliances may have to vacate the accommodation within on day of notice. However kitchen may be used on sharing basis by the inmates of the apartment. Cooking vessels and gas cylinder will have to be arranged by the inmates. Use of kerosene stoves and any other fuel other than cooking gas will not be permitted. Non-Veg Food should not be cooked by any of the inmate objects.
- F. If the employees who are very choosy and very selective and need of special facilities are requested to make their own arrangements

4. The above information should be sent to the accommodation @ apgenco.gov.in on or before 03.05.2017. The accommodation will be on first come -first service basis.

**K.VIJAYANAND
MANAGING DIRECTOR**

To
All the Employees

Copy to the:

Chief Engineer/Civil/Hydel/GS&C&I/VS/Hyderabad.
All Chief Engineers/APGENCO/Vidyut Soudha/Hyderabad
Chief General Manager(ADM,IS&ERP) | | Joint Secretary (Per)
FA & CCA (Audit & Trust) | | FA & CCA (R&A)/APGENCO
PS to Managing Director /APGENCO/VS/Hyderabad
ADE (T)/SAO to All Directors/APGENCO/VS/Hyderabad
Assistant Company Secretary/APGENCO/VS/Hyderabad
The Pay Officer | | Accounts Officer (CPR)/APGENCO/VS/Hyd
Stock file.

//FORWARDED::BY ORDER//


PERSONNEL OFFICER